

Transport for London

Minutes of the Meeting

**Committee Rooms 4-5, City Hall, The Queen's Walk, London
10.00am, Wednesday 6 February 2013**

Members

Boris Johnson	Chairman
Isabel Dedring	Deputy Chair
Peter Anderson	Member
Brendan Barber	Member
Roger Burnley	Member
Brian Cooke	Member
Baroness Grey-Thompson DBE	Member
Angela Knight	Member
Michael Liebreich	Member
Eva Lindholm	Member (for part)
Daniel Moylan	Member
Bob Oddy	Member
Keith Williams	Member
Steve Wright	Member

Staff

Steve Allen	Managing Director, Finance
Mike Brown	Managing Director, Rail and Underground
Howard Carter	General Counsel
Leon Daniels	Managing Director, Surface Transport
Michèle Dix	Managing Director, Planning
Vernon Everitt	Managing Director, Marketing and Communications
David Goldstone	Chief Finance Officer
Sir Peter Hendy CBE	Commissioner
Terry Morgan	Chairman, Crossrail Limited
Clive Walker	Director of Internal Audit
Shamus Kenny	Head of Secretariat

01/02/13 Apologies for Absence and Chairman's Announcements

Apologies for absence had been received from Sir John Armitt CBE, Richard Barnes and Charles Belcher. Apologies for lateness had been received from from Eva Lindholm and from Michèle Dix, Managing Director, Planning.

The Mayor welcomed Brendan Barber, Brian Cooke and Angela Knight to the Board. He also congratulated the recipients of awards in the Queen's New Year's Honours for 2013: Sir Peter Hendy CBE on his knighthood; Howard Collins, Chief Operating Officer, London Underground on his OBE for services to the London 2012 Games and LU; and Nana Nyarko, Bus Service Controller, on his MBE for services to London Buses following his outstanding bravery and commitment to colleagues and customers during the public disorder of August 2011.

The Mayor welcomed and supported the proposal, backed by London First, for Crossrail 2 from south west to north east London. The project was required to enable London to cope with the forecast population growth and additional commuters from the proposed High Speed Two rail link, and to provide essential relief to major London interchanges. The Mayor welcomed the work that TfL had done to date, and the work planned for 2013, on the proposal and to help make the case for government support and funding. The Commissioner added that the case for Crossrail 2 assumed the continued funding and delivery of the capacity increases from the upgrade programme on London Underground.

02/02/13 Declarations of Interest

The following interests were declared: Peter Anderson as a director of the Canary Wharf Group plc in relation to Crossrail and the Jubilee line upgrade; Baroness Grey-Thompson DBE as a member of the London Legacy Development Corporation, Angela Knight as Chief Executive of Energy UK and a director of Knight Rail; Michael Liebreich as Chief Executive Officer of Bloomberg New Energy Finance; Daniel Moylan as a Councillor for the Royal Borough of Kensington and Chelsea and Chairman of Urban Design London; Bob Oddy on taxi related issues; and Steve Wright on matters relating to private hire vehicles.

03/02/13 Minutes of the Meeting held on 12 December 2012

The minutes of the meeting held on 12 December 2012 were approved as a correct record and the Chairman was authorised to sign them.

04/02/13 Matters Arising and Actions List

The Actions List was noted.

05/02/13 Commissioner's Report

The Commissioner's report provided an overview of major issues and developments since the report to the meeting on 12 December 2012 and updated Members on significant projects and initiatives. A correction to page 14 of the paper had been circulated and the online and archived copies of the report had been updated.

The media coverage of the initial events of London Underground's 150th Anniversary Celebrations had highlighted not only the importance of the system to the growth of London but also how investment in line upgrades was essential to maintain London's position as a world class city. That message was being used in discussions with government, following the Chancellor's Autumn Statement, to argue for a stable medium term funding settlement. Stable funding would encourage continued sustainable investment that would enable the Underground to support the forecast increase in population and jobs in London and was essential to support High Speed Two.

Tube Lines was now being managed as part of the Rail and Underground business within TfL. This would facilitate greater consistency in delivering both maintenance activities and capital programmes. The ability to benchmark effectively across the

organisation would be retained and enhanced while synergies between project sponsorship, asset planning and specialist support area activities would be exploited.

As part of the 2012 Games legacy, TfL, Network Rail and the Train Operating Companies were working collaboratively to apply the lessons learned on travel demand management. This included working with and providing advice to users and businesses that would be affected by the reduced capacity at London Bridge Station during its redevelopment by Network Rail.

Members discussed some of the proposals in the public consultations on Barclays Cycle Superhighway route 5 (Victoria to New Cross) which ended on 11 January and Barclays Cycle Superhighway route 2 extension (Bow roundabout to Stratford Town Centre) which would end on 11 February 2013. The designs were of a higher standard in terms of space allocation and responses from all road users were being encouraged.

The Board noted that Addison Lee had been given permission to appeal the decision by the High Court to reject on all grounds the company's Judicial Review challenging the exclusion of Private Hire Vehicles to bus lanes. The appeal hearing would start on either 23 or 24 April 2013.

The Board was advised that the Local Government Ombudsman had made a finding of maladministration on the part of TfL in relation to information provided by TfL to vehicle owners about the introduction of changes to the Low Emission Zone. TfL had apologised to and would compensate those 35 people affected. A full report would be submitted to the Audit and Assurance Committee and the Board in March 2013.

Visa and RBS had recently announced that all cards issued in 2013 would be enabled for contactless payment. This would significantly increase the use of 'wave and pay', already in use on buses.

Members welcomed the reduced level of crime across TfL networks and suggested that TfL consider also publicising the increase in crime detection rates, as a means of further deterring criminal behaviour.

[Action: Sir Peter Hendy]

Further information would be provided in the next Report on TfL's work with young children on road safety.

[Action: Sir Peter Hendy]

Mike Brown would provide Members with details of the impact of the industrial action taken on Boxing Day, the mitigations in place and the progress on resolving the issues for 2013.

[Action: Mike Brown]

The Board noted the Commissioner's Report; and

1 in relation to London Underground's 150th Anniversary celebrations:

- (a) congratulated London Underground on its 150th Anniversary;**
- (b) acknowledged the service to Londoners given by staff, past and present, over so many years; and**
- (c) noted the astonishing improvements recently delivered and soon to come in this vital service.**

06/02/13 Operational and Financial Performance and Investment Programme Reports – Third Quarter 2012/13

Steve Allen introduced the report setting out the performance monitoring reports for the third quarter of 2012/13 (16 September – 10 December 2012).

A paper would be submitted to the Projects and Planning Panel on options to provide further information in the Investment Programme report to indicate what proportion of the current underspend was due to slippage/delay and what was due to efficiency savings. **[Action: Steve Allen]**

Mike Brown commented on the continued high levels of demand and customer satisfaction across all Rail and Underground services, with London Overground being the second best performing heavy rail service in the UK with the highest customer satisfaction rating. New trains continued to be introduced on the Sub-Surface lines and new signalling was being installed on the Northern line with significantly less lost customer hours following the lessons learned from the Jubilee line upgrade.

The Victoria line was now running 33 trains per hour in peak service, making it the most intensive rail service in Europe. Good progress was also being made on all of the major station redevelopment programmes.

Leon Daniels commented on progress with the manufacture and roll out of the New Bus for London, with route 24 expected to run with an entire fleet by June and another route to be fully operational by the end of the 2013. The overall performance of the bus service remained good, although the pace of passenger growth had slowed down.

The full range of enforcement activity in the Christmas period had gone very well and would be ongoing. There had been 365 arrests and 830 warnings in relation to pedicabs and TfL had made a submission to the Law Commission seeking to outlaw their use. The use of the Lane Rental scheme had produced a demonstrable change in behaviour, particularly by utility companies, with a 49 per cent reduction in serious disruption. Further information would be reported to Members in due course as the basis for making a strong case to government to extend the scheme across London.

The Barclays Cycle Hire scheme continued to grow, despite the increase in charges in January 2013 and work was ongoing with Serco to ensure bikes were properly circulated.

Members were advised that, following a review of measurement methodology, the cycling index figures had been restated for accuracy in quarters 1 and 2 and correctly stated for quarter 3. Action was being taken to achieve the planned reduction in the number of road users Killed and Seriously Injured, including a revised Road Safety Plan.

The Board noted the reports.

07/02/13 London Underground Reliability

Mike Brown introduced the paper, which set out the programme of work developed by London Underground to improve reliability across the network by 30 per cent by the end of 2015 (compared to 2011).

The Board noted the paper and approved the approach being taken.

08/02/13 London Overground Capacity Improvement Programme

Mike Brown introduced the paper, which set out the progress achieved by the London Overground Capacity Improvement Programme and sought Project and Procurement Authority for the programme, authority to enter into lease agreements for rolling stock and authority to place rolling stock contracts. The amounts requested were within the funding available in the Business Plan for this programme. The Board also considered the related paper on Part 2 of the agenda, which contained exempt supplemental information.

Members supported the proposals to present a strong case to the Office of Rail Regulation to free up unused freight paths as this would enable TfL to increase the frequency of services, which would further drive demand for the service.

The Board:

- 1 noted the paper;**
- 2 granted Project and Procurement Authority for the infrastructure capital expenditure and operating expenditure (including rolling stock leasing costs) as detailed in the supplemental paper included on Part 2 of the agenda;**
- 3 granted approval to enter into a lease agreement ending in 2027 for additional rolling stock, together with such further agreements and documents as are required or desirable in connection with or to give effect to the transaction;**
- 4 granted approval to enter into variations of existing contracts for the supply and maintenance of rolling stock, together with such further agreements and documents as are required or desirable in connection with or to give effect to these transactions;**
- 5 delegated to the Subsidiaries and TfL Officers (as described in paragraph 7 below) authority to approve and finalise the terms of the lease agreement, the variations to the rolling stock contracts and such further agreements and documents as are required or desirable in connection with these transactions and authorise the agreement and execution (whether by deed or otherwise on behalf of TfL or any Subsidiary, as appropriate) of any documentation to be entered into in connection with these transactions (including, without limitation, all agreements, deeds, guarantees, indemnities, announcements, notices, contracts, certificates, letters or other documents); and**
- 6 authorised the TfL Officers and Subsidiaries to do all such other things as they consider necessary or desirable to facilitate such transactions;**
- 7 The following Officers and Subsidiaries shall have delegated authority:**
 - (a) TfL Officers: the Commissioner, Managing Director Rail and Underground, Managing Director Finance and General Counsel.**
 - (b) Subsidiaries: Subsidiaries of TfL including Transport Trading Limited and any other subsidiary (whether existing presently or to be formed)**

of Transport Trading Limited and any of the directors of the relevant company shall be authorised to act for and on behalf of that company.

09/02/13 Sub-Surface Railway Upgrade Revised Programme Authority

Mike Brown introduced the paper, which sought an increase in the overall Sub-Surface Railway Upgrade Programme (SUP) Project Authority from £4,223.9m to £4,243.9m to allow three budgeted projects to be included within the scope of the SUP to enable more efficient delivery.

The Board:

- 1 noted the paper; and**
- 2 granted an increase in Project Authorities for the Sub-Surface Railway Upgrade Programme (SUP) sub-programmes and increase the total SUP Project Authority to £4,243.9m.**

10/02/13 Total Purchased Services Contracts

Mike Brown introduced the paper, which sought increased procurement authority for the Total Purchased Services group of contracts (which primarily supported maintenance activities in London Underground) in order to maintain their utility over the five year contract lifespan to 2015. The Board also considered the related paper on Part 2 of the agenda, which contained exempt supplemental information.

The Board:

- 1 noted the paper; and**
- 2 granted an increase from the current procurement authority of £583m by £16m for the Total Purchased Services contracts to £599m.**

11/02/13 Taxi and Private Hire Licence Fees

Leon Daniels introduced the paper, which set out the proposed annual taxi and private hire licence fee review, with effect from 2 April 2013.

The Board:

- 1 Noted the paper detailing changes to taxi and private hire licence fees effective from 2 April 2013. The changes were:**
 - (a) a 33.8 per cent reduction of £52 to the total fee for taxi vehicles;**
 - (b) a 12.3 per cent reduction of £14 to the total fee for private hire vehicles;**
 - (c) a 4.6 per cent reduction of £12 to the total fee for private hire drivers;**
 - (d) a 18.8 per cent increase of £235 to the total fee for small private hire operators (those with one or two vehicles);**

- (e) a 17.3 per cent increase of £416 to the total fee for standard private hire operators (those with three vehicles or more);
- (f) a 20 per cent increase of £50 to the Knowledge of London appearance fee; and
- (g) a 50 per cent increase of £50 to the Knowledge of London written examination fee.

12/02/13 Taxi Fares and Tariffs – Annual Revision

Leon Daniels introduced the paper, which provided a summary of the outcome of the annual taxi fares and tariffs consultation and sought approval to the proposed changes to taxi fares and tariffs, with the changes coming into effect on Saturday 6 April 2013.

The Board:

- 1 noted the paper;**
- 2 approved an increase to taxi fares by 1.7 per cent and the making of a London Cab Order to implement the new fares, with effect from Saturday 6 April 2013 to be signed by the Commissioner (or in his absence the Managing Director of Surface Transport);**
- 3 approved a 40 pence additional charge to be implemented only if London retail diesel prices (as measured by the Arval index) reached the threshold level of 180.3 pence per litre between Saturday 6 April 2013 and Friday 4 April 2014 and which, if implemented, would not extend beyond Friday 4 April 2014;**
- 4 approved an 80 pence increase to the Heathrow extra, which was payable for journeys starting at Heathrow Airport, and which would increase the extra from £2.40 to £3.20;**
- 5 approved automatically adding the extra £4 charge payable by passengers for taxi journeys made between 20:00 on 24 December and 06:00 on 27 December or between 20:00 on 31 December and 06:00 on 2 January to the taxi meter; and**
- 6 approved no change to the current requirements on drivers accepting card payments or the surcharges for card payments.**

13/02/13 Congestion Charging and Traffic Enforcement Contract Re-let Project

Leon Daniels introduced the paper, which provided information on the Congestion Charging and Traffic Enforcement Contract Re-let Project and sought Project and Procurement Authority. The Board also considered the related paper on Part 2 of the agenda, which contained exempt supplemental information.

The Board:

- 1 noted the paper and the proposed arrangements for the Congestion Charging and Traffic Enforcement Contract Re-let Project, including the recommended Option, as set out in the paper on Part 2 of the agenda;**
- 2 noted the Project had the Financial Authority amount to 2021/22 currently set aside in the TfL Business Plan;**
- 3 granted Project Authority to the value as set out in the paper on Part 2 of the agenda and Procurement Authority as described in the paper on Part 2 of the agenda; and**
- 4 noted the project would return to the Finance and Policy Committee in early 2014 with an update on progress and requesting any additional authority that may be required.**

14/02/13 Better Junctions Programme

Leon Daniels introduced the paper, which provided information on the Better Junctions Programme and sought approval of Project Authority. The primary objective of the programme was to create road junctions which were safer, attractive and more functional for cyclists, vulnerable road users and other transport modes.

The Board:

- 1 noted the paper; and**
- 2 approved Project Authority of £16.5m, provided for within the current Business Plan, to cover costs incurred by the Programme to December 2013 and so enable the completion of 100 junction reviews, 50 improvement schemes, and a programme of off-street trials.**

15/02/13 Board Appointments

Howard Carter introduced the paper, which asked the Board to appoint new Members to its Committees and Panels and to appoint a Vice Chair of the Safety and Sustainability Panel, with effect from 7 February 2013.

The Board:

- 1 appointed Members to the Committees and Panels, as set out in Appendix 1 of the paper, to take effect from 7 February 2013; and**
- 2 authorised General Counsel to make the necessary changes to Standing Orders to give effect to the revisions described in the paper.**

16/02/13 Report of the meeting of the Safety and Sustainability Panel held on 19 December 2012

In the absence of the Chair of the Panel, Howard Carter, General Counsel, gave an update to the Board on the meeting of the Safety and Sustainability Panel held on 19 December 2012.

The Board noted the report.

17/02/13 Report of the Meeting of the Mmembers of the Finance and Policy Committee held on 23 January 2013

The Chairman of the Committee, Peter Anderson, gave an update to the Board on the meeting of the members of the Finance and Policy Committee held on 23 January 2013.

The Board noted the report.

18/02/13 Any Other Business the Chairman Considered Urgent

There was no other business to discuss that was not included on the agenda.

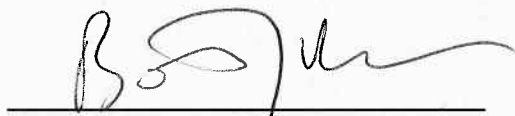
The next scheduled meeting would be held on Wednesday 27 March 2013 at 10.00am.

19/02/13 Exclusion of Press and Public

The Committee agreed to exclude the press and public from the meeting, in accordance with paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt appendices to the papers on the London Overground Capacity Improvement Programme, the Total Purchased Services Contracts and the Congestion Charging and Traffic Enforcement Contract Re-let Project.

There being no further business, the meeting closed at 11.40am.

Chair:



Date:

27 March 2013